


BVC/IQAC/17-18/MTS/02

  
**Bhavan's Vivekananda College**  
of Science, Humanities & Commerce  
Estd : 1993- Affiliated to Osmania University- Sainikpuri, Secunderabad -500094  
Autonomous College

*Minutes of the 2<sup>nd</sup> IQAC Meeting*

*Date: 6<sup>th</sup> September 2017 Time: 3:30PM Venue: Committee Room*

**Agenda Items:**

- 1. Action taken report of the previous meeting held*
- 2. Preparation of SSR.*
- 3. Initiatives taken for up-gradation of the IT infrastructure*
- 4. Formulation of screening committee for the preparation of NAAC Re accreditation*
- 5. Formulation of expert committee, SSR Committee*
- 6. Other points*

*The following committee members were present:*

<i>Air Cmde JLN Sastry, VSM (Retd)</i>	<i>Vice Chairman, BVB</i>
<i>Prof. Y Ashok</i>	<i>Principal, Chairman</i>
<i>Prof. PSN Reddy</i>	<i>Expert</i>
<i>Mr. Sreenivas Jasti</i>	<i>Industrialist</i>
<i>Mrs. B Niraimathi</i>	<i>Member</i>
<i>Dr. Madhumitha</i>	<i>Member</i>
<i>Dr. K Sreelatha Reddy</i>	<i>Member</i>
<i>Dr. JyothiNayar</i>	<i>Member</i>
<i>Dr. K Anuradha</i>	<i>Member</i>
<i>Dr. C Kameswari</i>	<i>Member</i>
<i>Dr. N S Chakravarthy</i>	<i>Member</i>
<i>Ms. Seema Ghosh</i>	<i>Member</i>
<i>Dr. GSVRK Choudary</i>	<i>Member</i>
<i>Mr. G Sreedhar</i>	<i>Member</i>

<i>Mrs. GVS Rajeshwari</i>	<i>Member</i>
<i>Mr. Russell Zaheer</i>	<i>Alumnus</i>
<i>Mr. Ramesh Manchikanti</i>	<i>Alumnus</i>
<i>Mr. R Rajesh</i>	<i>Parent</i>
<i>Ms. Manvi Kansal</i>	<i>Student</i>
<i>Ms. Priyanka Jinde</i>	<i>Student</i>
<i>Mrs. K Suvarchala Rani</i>	<i>Deputy Coordinator, IQAC</i>
<i>Dr. K Vasudeva Rao</i>	<i>Coordinator, IQAC</i>

*The meeting commenced with a welcome note by the Chairman, Prof. Y. Ashok.*

*The committee discussed the items of the agenda and resolved them as follows:*

***Item 1: Action taken report on the minutes of the meeting held on 8<sup>th</sup> June 2017***

- Faculty Development Program on Quality Assurance - Coordinator, IQAC confirmed that a Faculty Development Program on Quality Assurance shall be conducted this year.*
- Alumni registration - Initiatives have been taken up on a war footing for the growth of the Alumni Association.*
- Feedback of students on their teachers - General areas of improvement of the faculty members on various parameters in teaching were spelt out by the Chairman*

***Item 2: Preparation of SSR:***

*The Chairman and the Coordinator, IQAC, suggested that an SSR committee need to be formed. They requested the members to expedite the collection of data/documents/ verify the consistency of data, so that the details can be presented in the SSR report. The Principal said that the SSR committee will check the language and format the report to be brought into a presentable form for submission.*

***Item 3: Discussion for up-gradation of IT infrastructure***

*The members requested for procuring more number of LCD as the number of faculty members using ICT enabled classes is increasing. The Chairman said he would consider the request and do the needful at the earliest.*

***Item 4: Formulation of screening committee for the preparation of NAAC Re- accreditation***


Chairman, IQAC suggested formulating a new screening committee and review committee for NAAC Re-accreditation. Screening NAAC Re-accreditation documents was scheduled from 18<sup>th</sup> Dec 2017 to 29<sup>th</sup> Jan 2018. Review committee work is scheduled from 25<sup>th</sup> Dec to 10<sup>th</sup> Feb 2018.

**Item 6: Formulation of expert committee, SSR Committee**

Chairman, IQAC also suggested formulating an expert committee and SSR committee for NAAC Re-accreditation

**Item 5: Any other points.**

- First phase of evaluation of quantitative assessment.
- Collection of feedback from the students.

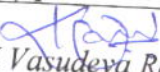
  
Dr. K Vasudeva Rao  
Coordinator, IQAC

  
Prof. Y. Ashok

Principal  
(Dr. Y. ASHOK)  
PRINCIPAL  
Bhevan's Vivekananda College of Science  
Humanities & Commerce  
Sainikpuri, R.R. (Dist.)

**Action Taken Report**

S.No.	Agenda Item	Action Taken
1	SSR committee needs to be formed.	SSR committee formed
2	Up-gradation of IT infrastructure	Decided to upgrade IT infrastructure by procuring LCDs
3	Formulation of screening committee and review committee	Action is taken to set up a new screening committee and review committee for NAAC Re-accreditation
4	Formulation of expert committee, SSR Committee	Action is taken to set up an expert committee
4	First phase of evaluation of quantitative assessment	First phase of evaluation of quantitative assessment commenced

  
Dr. K Vasudeva Rao  
Coordinator, IQAC

  
Prof. Y. Ashok

Principal  
(Dr. Y. ASHOK)  
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